Certificate III in Information Technology (ICT30120)
(partial completion)

PROGRAM DESCRIPTION
The Certificate III in Information Technology program provides students with entry level training in the exciting new medium of digital technology. This program focal point will be creating ICT user documentation and install, configure a small home office network.

WHO SHOULD APPLY?
Students who are interested in the creative and technological side of computers and have an open and flexible attitude towards change and advancement in the information technology industry.

PROGRAM STRUCTURE
2 year program
Delivered one afternoon a week
Location: SWTAFE Warrnambool Campus

PATHWAYS
This program will help students prepare for work as web page designers, animators, visualisers and digital video and multimedia producers. With additional training and experience potential employment opportunities can include web designer or developer, games designer, animator or special effects producer.

This program has been designed to articulate with the Certificate IV in Information, Digital Media and Technology, Diploma of Graphic Design and the Advanced Diploma of Arts (Electronic Design and Interactive Media).

VCE SUBJECTS
It is recommended that the following units be undertaken:
- English units 1 to 4
- General Maths units 1 to 4
- Media units 1 to 4

WORK PLACEMENTS
The VCAA strongly recommends a minimum of 80 hours of work placement for this program.

CONTRIBUTION TO THE VCE
Students undertaking Certificate III in Information Technology (partial completion) are eligible for credit of up to four VCE VET units on their VCE Statement of Results: two units at Unit 1-2 level and a Unit 3-4 sequence.

Students have the option to undertake scored assessment, and the study score can be fully counted as one of the student's best four studies for ATAR purposes, or will count as a fifth or sixth study increment, if it is not one of the student's four highest scores.

BENEFITS
- Completion of both VCE and VET certificates
- Possible credits from other TAFE courses
- Contribution toward VCE units 1-4
- Opportunity to undertake work placement
- Accredited entry level for other TAFE and university courses
- Pathways to further training

WOULD YOU LIKE TO APPLY?

VET Delivered to Secondary Students 2024

UNIT OUTLINE (partial completion)

VCE VET Units 1 & 2		
Code	**Units of Competence**	**Nominal Hours**
ICTPRG302	Apply introductory programming techniques	40
BSBXTW301	Work in a team	40
ICTICT309	Create ICT user documentation	20
BSBCRT301	Develop and extend critical thinking techniques	40
BSBXCS303	Securely manage personally identifiable information	40
	Subtotal	**180**

VCE VET Units 3 & 4		
Code	**Units of Competence**	**Nominal Hours**
ICTICT313	Identify IP, ethics and privacy policies	50
ICTSAS305	Provide ICT advice to clients	40
ICTSAS312	Provide basic system administration	20
ICTSAS310	Install, configure and secure a small home office network	50
ICTSAS309	Maintain and repair ICT equipment	20
	Subtotal	**180**
	TOTAL	**360**
	TOTAL	**455**

What is partial completion?
At the end of each year you will receive a Statement of Attainment listing the successfully completed units.
You may be able to use the Statement of Attainment to receive credit towards further qualifications.

Units of competency may change without notice